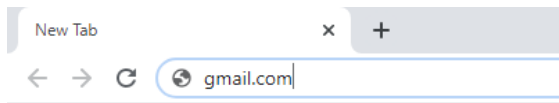


You must sign into your GMail account first before signing into Schoology.

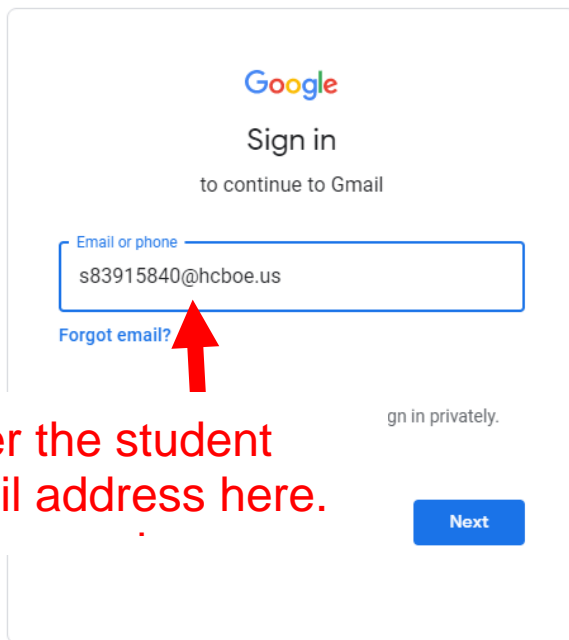
To sign in to your school email account for the first time, do the following:

These directions only apply to a computer that is NOT a Chromebook.

1. In a web browser (Google Chrome, Firefox, Microsoft Edge, etc.), enter `gmail.com` in the address bar and press "Enter".



2. Enter the student email address as shown



Enter the student email address here.

Enter your temporary email password which is `Students2020!!`

Google
Welcome

s839158@hcboe.us

Enter your password

.....

Forgot password? Next

Enter your temporary password here which is

English (United States) Help Privacy Terms

Create a new password that is at least 14 characters in length.

Google
Welcome

s839158@hcboe.us

Create a strong password

Create a new, strong password that you don't use for other websites

Create password

.....

Confirm

.....

At least 8 characters

Next

After a brief wait, you will be presented with your email inbox.

The screenshot displays the Gmail web interface. At the top left, there is a hamburger menu icon, the Gmail logo, and the text "Gmail". To the right is a search bar with a magnifying glass icon and the text "Search mail". Below the search bar is a row of icons: a square with a downward arrow, a refresh icon, and a vertical ellipsis. On the left side, there is a vertical sidebar with a "Compose" button (a plus sign with a red, yellow, and blue cross) and a list of folders: "Inbox" (with a red badge showing "2"), "Starred", "Snoozed", "Sent", "Drafts", and "More". Below the folders are sections for "Meet" (with a "Join a meeting" button) and "Hangouts". The main content area on the right is titled "Get started with Gmail" and contains three cards: "Customize your inbox" (with a blue gear icon), "Set a signature" (with a green pen icon), and "Enable notifications" (with a red bell icon). Below these cards are two email entries from "Gmail Team", each with a checkbox, a star icon, and a preview snippet.