



Houston County Schools

404 West Washington St.
Dothan, AL 36301
(334) 792-8331

Mr. Brandy White, Superintendent

STATEMENT OF TRAVEL

DATE: FROM: _____ TO: _____

1. Total miles traveled (Official Business)
\$ 0.56 per mile X _____

Total Mileage \$ _____

2. Railway Fare: _____
Plane Fare: _____
Bus Fare: _____
Taxi: _____

Total Fare \$ _____

3. Hotel Room (\$250/night): _____
Meals (\$50/day): _____
Miscellaneous: _____

Total Misc. \$ _____

GRAND TOTAL \$ _____

This is to certify that the above amount is due and unpaid.

Signed: _____

Printed Name: _____

APPROVED BY: _____

Superintendent

DATE: _____

