



P.O. Box 157  
Suwanee, GA 30024-0157

**Required for checks –**

- Maker's Name
- Physical Address (No PO boxes)
- Phone #
- Driver's License

Dear Parents/Students:

**Envision Payment Solutions™** is pleased to have been selected by *Houston County Schools* as its check service provider.

Please be aware that if your check is returned, it may be re-presented electronically. Also, in presenting a check for payment, you authorize service charges and processing fees to be debited from the same account should the check be dishonored. These fees, as permitted by state law, may be debited as a paper draft or an electronic funds transfer, at our option. Each dishonored item is subject to the applicable state returned check fees.

Specifically, per *Alabama Code Annotated § 8-8-15*, the service fee for returned checks is \$30. (Note that the fee structure will change according to any amendments made to AL law during a school year.)

If you wish to inquire about a returned check written to *Houston County Schools* please contact **Envision Payment Solutions™** directly at the information listed below.

Thank you. We wish you and your children all the best for this year and beyond.

Sincerely,

**Envision Payment Solutions™**



**Customers (check writers) with returned check inquiries should contact:**

**Envision Payment Solutions™**  
Tel 877.290.5460, or 770.709.3100  
Fax 770.709.3007  
P.O. Box 157  
Suwanee, GA 30024-0157  
**customerservice@envisionpayments.com**